

57

**DEPARTMENT OF ARCHITECTURE  
SCHOOL OF ARCHITECTURE AND PLANNING CAMPUS  
ANNA UNIVERSITY- CHENNAI 600 025**

Minutes of the 31<sup>st</sup> meeting of the Departmental Consultative Committee of the Department of Architecture, held at 9.00 a.m. on 19<sup>th</sup> May 2017 at the Conference Hall I of SAP.

**Members present:**

1. Dr. Monsingh D. Devadas, Professor & Head, DOA	Convener
2. Dr. K.R. Sitalakshmi, Professor, DOA	Member
3. Dr. P. Meenakumari, Associate Professor & Chairman i/c, FAP	Member
4. Dr. Iyer Vijayalaxmi, Associate Professor, DOA	Member
5. Ms. B. Muthulakshmi, Assistant Professor, DOA	Member
6. Dr. K.P. Jaya, Professor, Civil Engg Univ, Nominee	Member
7. Dr. Kurian Joseph, Professor, Civil Engg., Univ. Nominee	Member

**Leave of Absence:**

1. Ms. R.H. Rukkumany, Associate Professor, DOA	Member
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The 31<sup>st</sup> meeting of the DCC of Department of Architecture, SAP campus was convened on 19<sup>th</sup> May 2017 with the following agenda:

1. Welcome Address by the Convener and follow up action taken on the minutes of 30<sup>th</sup> DCC held on 19.10.2016.
2. Academic Workload for the session July 2017 – December 2017.
3. Other duties for the academic year July 2017 to April 2018.
4. Any other matter with the permission of the Chair.

Following are the minutes of the meeting:

The meeting was convened by Dr. Monsingh D. Devadas, Professor & Head, Department of Architecture

47  
Agenda 31.3 Other duties for the academic year July 2017 – April 2018.

The Convener informed the members of the other duties for the faculty of the Department of Architecture for the academic year 2017 – 2018 from May 2017 onwards

Resolved to adopt the duty allocation as provided in the Annexure II attached to this minute.

Agenda 31.4 . Any other matter with the permission of the Chair

The convener informed the members regarding an open elective proposal by Ms. P. Jayabharathi (Guest Faculty) which was kept as table item.

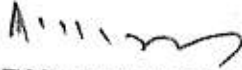
Following were the observations made by the members:

- The title of the course may be simplified.
- References are not provided.
- Some repetitions of some course contents in other core courses may be avoided.

Resolved to approve the same in principle and to the modified corrected proposal open elective may be placed in the ensuing Board of Studies.


Agenda 31.5 Vote of Thanks

The convener thanked the members present for their active participation in the deliberations.

  
HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARCHITECTURE  
SCHOOL OF ARCHITECTURE & PLANNING  
ANNA UNIVERSITY, CHENNAI-600 025.

R.H.R.  
DEPARTMENT OF ARCHITECTURE  
SCHOOL OF ARCHITECTURE & PLANNING  
ANNA UNIVERSITY, CHENNAI-600 025

Forwarded

  
31/5/17

Chairman  
Faculty of Architecture and Planning  
Anna University, Chennai - 600 025.



12 52

**DEPARTMENT OF ARCHITECTURE  
SCHOOL OF ARCHITECTURE AND PLANNING CAMPUS  
ANNA UNIVERSITY- CHENNAI 600 025**

Minutes of the 32<sup>nd</sup> meeting of the Departmental Consultative Committee of the Department of Architecture, held at 11.00 a.m. on 13<sup>th</sup> November 2017 at the Pithavadian Hall of SAP.

**Members present:**

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|---|----------|
| 1. Dr. P. Meenakumari, Associate Professor & HOD i/c, DOA   | Convener |
| 2. Dr. Raneer Vedamuthu, Professor and Dean-SAP             | Member   |
| 3. Dr. K.R. Sitalakshmi, Professor & Chairman, FAP          | Member   |
| 4. Ms. R.H. Rukkumany, Associate Professor, DOA             | Member   |
| 5. Ms. B. Muthulakshmi, Assistant Professor, DOA            | Member   |
| 6. Dr. Kurian Joseph, Professor, Civil Engg., Univ. Nominee | Member   |
| 7. Dr. K.P. Jaya, Professor, Civil Engg Univ, Nominee       | Member   |

**Leave of Absence:**

- |   |        |
|---|--------|
| 1. Dr. Iyer Vijayalaxmi, Associate Professor, DOA | Member |
|---|--------|

The 32<sup>nd</sup> meeting of the DCC of Department of Architecture, SAP campus was convened on 13<sup>th</sup> November 2017 at 11 am with the following agenda:

1. Welcome Address by the Convener and follow up action taken on the minutes of 31<sup>st</sup> DCC held on 19.05.2017.
2. Academic Workload for the session December 2017 – May 2018.
3. Other duties for the academic year July 2017 to April 2018.
4. Any other matter with the permission of the Chair.

Following are the minutes of the meeting:

The meeting was convened by Dr. P. Meenakumari, Associate Professor & HOD i/c, Department of Architecture and Convener, DCC.

Following agenda items were taken up for discussion:

**Agenda 32.1 Welcome Address by the Convener and follow up action taken on the minutes of 31<sup>st</sup> DCC**  
The Convener welcomed the members present for the DCC meeting and apprised the members the follow-up action taken on the minutes of 31<sup>st</sup> DCC.

**Agenda 32.2: Academic Workload for the session December 2017 – May 2018.**  
The classes for II (Group 1, 2 & 3), IV (Group 1, 2 & 3) and IV (Group 1, 2 & 3) B.Arch under CBCS R 2015, VIII (Batch A & C) & X sem. B.Arch R 2012 and II & IV sem. of M.Arch (General) and M.Arch (Landscape) under CBCS R 2015. The workload for the Academic Session December 2017 – May 2018 was presented by the Convener.

Resolved to adopt the workload for the Academic session December 2017 – May 2018 as in the Annexure I attached to this minute.

**HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARCHITECTURE  
SCHOOL OF ARCHITECTURE & PLANNING  
ANNA UNIVERSITY, CHENNAI-600 025**

*K.R. Sitalakshmi*  
CHAIRMAN  
FACULTY OF ARCHITECTURE & PLANNING  
ANNA UNIVERSITY  
CHENNAI 600 025

Agenda 32.3 Other duties for the academic year July 2017 – April 2018.

The Convener informed the members of the other duties for the faculty of the Department of Architecture for the academic year 2017 – 2018 from May 2017 onwards.

Resolved to adopt the duty allocation as provided in the Annexure II attached to this minute.

Agenda 32.4 Any other matter with the permission of the Chair

32.4.1 NASA event and participation by the B.Arch. students.

Resolved to provide 5 working days during the academic schedule for the VI Semester students to participate in NASA, and shall be based on the date of the event, interest of the student to participate and Diamond Jubilee celebration (to be held during 26<sup>th</sup> – 28<sup>th</sup> January 2018).

Agenda 32.5 Vote of Thanks

The convener thanked the members present for their active participation in the deliberations.

*Lance Davathu*  
 HEAD OF THE DEPARTMENT *i/c*  
 DEPARTMENT OF ARCHITECTURE  
 SCHOOL OF ARCHITECTURE & PLANNING  
 ANNA UNIVERSITY, CHENNAI-600 025.

*K.R. Suresh*  
 CHAIRMAN  
 FACULTY OF ARCHITECTURE & PLANNING  
 ANNA UNIVERSITY  
 CHENNAI 600 025.

*R.H. Ravi*  
 HEAD OF THE DEPARTMENT  
 DEPARTMENT OF ARCHITECTURE  
 SCHOOL OF ARCHITECTURE & PLANNING  
 ANNA UNIVERSITY, CHENNAI-600 025