

**DEPARTMENT OF ARCHITECTURE
SCHOOL OF ARCHITECTURE AND PLANNING CAMPUS
ANNA UNIVERSITY- CHENNAI 600 025**

Minutes of the 33rd meeting of the Departmental Consultative Committee of the Department of Architecture, held at 10.30 a.m. on 8th June 2018 at the Conference Room I of SAP.

Members present:

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| 1. Dr. P. Meenakumari, Associate Professor & HOD i/c, DOA | Convener |
| 2. Dr. Raneer Vedamuthu, Professor, Dean-SAP & Chairman i/c, FAP | Member |
| 3. Dr. Iyer Vijayalaxmi, Associate Professor, DOA | Member |
| 4. Ms. R.H. Rukkumany, Associate Professor, DOA | Member |
| 5. Ms. B. Muthulakshmi, Assistant Professor, DOA | Member |
| 6. Dr. K.P. Jaya, Professor, Civil Engg Univ, Nominee | Member |

Leave of Absence:

- | | |
|---|--------|
| 1. Dr. K.R. Sitalakshmi, Professor | Member |
| 2. Dr. Kurian Joseph, Professor, Civil Engg., Univ. Nominee | Member |

The 33rd meeting of the DCC of Department of Architecture, SAP campus was convened on 8th June 2018 at 10.30 a.m with the following agenda:

1. Welcome Address by the Convener and follow up action taken on the minutes of 32nd DCC held on 13.11.2017.
2. Academic Workload for the session July 2018 – December 2018.
3. Other duties for the academic year July 2018 to April 2019.
4. Any other matter with the permission of the Chair.

Following are the minutes of the meeting:

The meeting was convened by Dr. P. Meenakumari, Associate Professor & HOD i/c, Department of Architecture and Convener, DCC.

Following agenda items were taken up for discussion:

Agenda 33.1 Welcome Address by the Convener and follow up action taken on the minutes of 32nd DCC
The Convener welcomed the members present for the DCC meeting and appraised the members the follow-up action taken on the minutes of 32nd DCC.

33.1.1 Participation in ZONASA and NASA

The Convener informed the members that the B.Arch students did not participate in the NASA convention 2017 and hence; there were no changes in the academic schedule of VI semester during this period. However, for the coming academic year 2018-2019, the B.Arch students shall participate in ZONASA and NASA.

Resolved to provide 5 working days prior to the forthcoming NASA / ZONASA convention to prepare and work for NASA /ZONASA Competition and Trophies and to compensate 5 working days classes on Saturdays which is to commence from start of the respective academic semester.

33.1.2 Availing of vacation by regular teaching faculty in the Department of Architecture.

The full-period vacation taken by teaching faculty in the Department of Architecture was discussed in the meeting, which has limited the working of the Department.

R.H. Ruc
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SCHOOL OF ARCHITECTURE & PLANNING
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Resolved that the vacation shall be prevented to all teaching faculties (a) during the vacation period for completing the academic /class works, submission of the exam results and visiting faculty claims to the concern authorities and (b) one week before the reopening of the College. Also, resolved that, at a given time during the vacation period, 10% of the regular teaching faculty of the Department shall be present in the department for which sliding of vacation period between each faculty shall be adopted.

Agenda 33.2: Academic Workload for the session July 2018 – December 2018.

The classes for I (Group 1, 2 & 3), III (Group 1,2 &3), V (Group 1, 2 & 3) and VII (Group 1,2 & 3) B.Arch under CBCS R 2015 , IX (Batch A & C) B.Arch R 2012 and I & III sem. of M.Arch (General) and M.Arch (Landscape) under CBCS R 2015. The workload for the Academic Session July 2018 – December 2018 was presented by the Convener. The tentative time table of UG and PG programme for the July 2018 – December 2018 was also presented in the meeting.

Resolved to adopt the workload for the Academic session July 2018 – December 2018 as in the Annexure I attached to this minute.

Resolved to approved the tentative time table for the academic session July 2018 – December 2018 in Annexure – II.

Resolved that the following Senior Faculty to mentor the following B.Arch courses for the academic session July 2018 – December 2018.

Basic Design / Architectural Design Regulation R-2015 and R-2012	Dr. Iyer Vijayalaxmi
Building Construction Regulation R-2015	Dr. M. Elango

Agenda 33.3 Other duties for the academic year July 2018 – April 2019.

The Convener informed the members of the other duties for the faculty of the Department of Architecture for the academic year 2018 – 2019 from July 2018 onwards.

Resolved to adopt the duty allocation as provided in the Annexure III attached to this minute.

Agenda 33.4 Any other matter with the permission of the Chair

33.4.1 The Convener presented the proposal submitted by Dr. Iyer Vijayalakshmi , Associate Professor/ member , by the GBCI (Green Business Certification Institute) association with Department of Architecture , to share their expertise and deliver competence based education to architecture students on LEED and Green Building Concepts.

Resolved to recommend GBCI (Green Business Certification Institute) to provide an proposal for one credit value-added course during November/December 2018 vacation period as per the norms of the University. The details of the one credit value-added course by GBCI shall be presented in the next DCC meeting.

Agenda 33.5 Vote of Thanks

The convener thanked the members present for their active participation in the deliberations.

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 SCHOOL OF ARCHITECTURE & PLANNING

 ANNA UNIVERSITY, CHENNAI-600 025

Chairman

 Faculty of Architecture and Planning

 Anna University, Chennai - 600 025.

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**DEPARTMENT OF ARCHITECTURE
SCHOOL OF ARCHITECTURE AND PLANNING CAMPUS
ANNA UNIVERSITY- CHENNAI 600 025**

Minutes of the 34th meeting of the Departmental Consultative Committee of the Department of Architecture, held at 11.30 a.m. on 30th July 2018 at the Conference Room II of SAP.

Members present:

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| 1. Dr. P. Meenakumari, Associate Professor & HOD i/c, DOA | Convener |
| 2. Dr. Raneer Vedamuthu, Professor and Dean, SAP | Member |
| 3. Dr. K.R. Sitalakshmi, Professor and Chairman, FAP | Member |
| 4. Dr. Iyer Vijayalaxmi, Associate Professor, DOA | Member |
| 5. Ms. R.H. Rukkumany, Associate Professor, DOA | Member |
| 6. Ms. B. Muthulakshmi, Assistant Professor, DOA | Member |
| 7. Dr. Kurian Joseph, Professor, Civil Engg., Univ. Nominee | Member |

Leave of Absence:

- | | |
|---|--------|
| 1. Dr. K.P. Jaya, Professor, Civil Engg Univ, Nominee | Member |
|---|--------|

The 34th meeting of the DCC of Department of Architecture, SAP campus was convened on 30th July 2018 at 11.30 a.m with the following agenda:

1. Welcome Address by the Convener and follow up action taken on the minutes of 33rd DCC held on 08.06.2018.
2. Academic Workload for the session July 2018 – December 2018 – Amendment.
3. Student Exchange Study Programme.
4. One Credit Course.
5. Any other matter with the permission of the Chair.

Following are the minutes of the meeting:

The meeting was convened by Dr. P. Meenakumari, Associate Professor & HOD i/c, Department of Architecture and Convener, DCC.

Following agenda items were taken up for discussion:

Agenda 34.1 Welcome Address by the Convener and follow up action taken on the minutes of 33rd DCC

The Convener welcomed the members present for the DCC meeting and appraised the members the follow-up action taken on the minutes of 33rd DCC.

Agenda 34.2: Academic Workload for the session July 2018 – December 2018 – Amendment.

The classes for I (Group 1, 2 & 3), III (Group 1,2 &3), V (Group 1, 2 & 3) and VII (Group 1,2 & 3) B.Arch under CBCS R 2015 , IX (Batch A & C) B.Arch R 2012 and III sem. of M.Arch (General) and M.Arch (Landscape) under CBCS R 2015. The workload for the Academic Session July 2018 – December 2018 was presented by the Convener. The tentative time table of UG and PG programme for the July 2018 – December 2018 was also presented in the meeting.

Resolved to adopt the workload for the Academic session July 2018 – December 2018 as in the Annexure I attached to this minute.

Agenda 34.3 Student Exchange Study Programme

34.3.1. The Convener presented the working sheets on calculation of grades and learning agreement – grade results of the following students III semester M.Arch (Landscape) for the academic session July 2017 – December 2017 during their studies undertaken in University of Tours, Tours, France.

1. Mr. J. Ezhilarasan (Roll No. 2016802004)
2. Ms. G. Lavanya (Roll No. 2016802009)
3. Ms. L. Olive Priscilla (Roll No. 2016802011)
4. Ms. M. Renitha Esther (Roll No. 2016802014)


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The DCC members reviewed the working sheets on calculation of courses grade equivalence sheet, Mark Transcript from University of Tours and Grade Range of equivalent courses in III semester M.Arch based on the proceeding issued by the Director Academic Courses, after verifying the grade equivalence, the DCC members approved the results of above four students as follows.

- Form 1. Learning Agreement – Grade Results - Mr. J. Ezhilarasan (Roll No. 2016802004)
- Form 2. Learning Agreement – Grade Results - Ms. G. Lavanya (Roll No. 2016802009)
- Form 3. Learning Agreement – Grade Results - Ms. L. Olive Priscilla (Roll No. 2016802011)
- Form 4. Learning Agreement – Grade Results - Ms. M. Renitha Esther (Roll No. 2016802014)

34.3.2. The Convener presented the Learning Agreement of the following students under Student Exchange for III semester study in University of Tours, Tours, France during September 2018 – January 2019.

1. Ms. B. Geeva Chandana (Roll No. 2017802006) – III semester M.Arch (Landscape)
2. Mr. S.R. Pon Sundar (Roll No. 2017804019) – III Semester M.Arch (General)

Resolved to approve the Learning Agreement of Ms. B. Geeva Chandana (Roll No. 2017802006) as per the enclosed Annexure II. For candidate Mr. S.R. Pon Sundar (Roll No. 2017804019) course equivalence between courses offered in University of Tours, Tours, France and III semester M.Arch (General) CBCS R-2015 (UDs) is not available to propose an Learning Agreement. Hence, the DCC Member did not approve Learning Agreement for Mr. S.R. Pon Sundar (Roll No. 2017804019).

Agenda 34.4 One Credit Course

The Convener presented the One Credit Value Added course proposal given by Environmental Design Solutions, Chennai on topic "LEED GA TRAINING PROGRAM" as a two day course with the Rs. 65,000/- (Rupees Sixty five thousand only + GST) for 40 students.

Resolved that the course to be conducted as a one week programme during vacation (Nov / Dec 2018) for B.Arch students (III year, IV year and V year B.Arch) and the Environmental Design Solutions, Chennai to provide the final financial cost of the program, detailed syllabus, course content and modified title of the programme.

Agenda 34.5 Any other matter with the permission of the Chair

34.5.1. The Convener updated that the 7th semester B.Arch online courses. The students registered for the courses 1. Architectural Acoustics – NTPPEL Course 2. Role of Craft and Technology in Interior- Architecture – NTPPEL Course 3. Culturally Responsive Built Environments – NTPPEL Course as the open elective subject. However, 31 students registered for "Innovation by Design - MOOC course" has expressed their choice to change the elective to other online course, due to clash of academic schedule of the "Innovation by Design - MOOC course" with University exam schedule, educational tour and 8th semester Internship Training.

The member approved the change of online course by the 31 students from "Innovation by Design - MOOC course" to NTPPEL courses – 1. Architectural Acoustics 2. Role of Craft and Technology in Interior- Architecture 3. Culturally Responsive Built Environments and for necessary update in SEMS software.

34.5.2. The first batch of 120 students CBCS Regulation 2015, shall be undertaking educational tour during Nov – Dec 2018. The Convener proposed the list of faculties to accompany 3 batches of B.Arch student, based the rotation basis.

Resolved to approved the following list of teaching faculties to accompany the 7th semester B.Arch students batches based on I semester list.

1. Ms. A. Kavitha / Ms. J. Sonika (Batch AB)
2. Dr. S.Santhakumar / Ms. V. Nithya (Batch CD)
3. Dr. Iyer Vijayalaxmi / Ms. A. Sujatha (Batch EF)

Agenda 34.5 Vote of Thanks

The convener thanked the members present for their active participation in the deliberations.

R.H. Ravi
 HEAD OF THE DEPARTMENT
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 SCHOOL OF ARCHITECTURE & PLANNING
 ANNA UNIVERSITY, CHENNAI-600 025

K.R. S. S. S. S.
 Chairman
 Faculty of Architecture and Planning,
 Anna University, Chennai - 600 025.



DEPARTMENT OF ARCHITECTURE
SCHOOL OF ARCHITECTURE AND PLANNING
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Minutes of the Departmental Consultative Committee Meeting

Minutes of the Departmental Consultative Committee Meeting of the Department of Architecture, Anna University held at 10.00 am on 04.04.2019 at the Conference Room II

The following members were present:

Sl. No.	Members	Position
1	Dr. K.R. Sitalakshmi Chairperson Faculty of Architecture and Planning	Chairperson
2	Dr. P. Meenakumari	Associate Professor
3	Ms. B. Muthulakshmi	Assistant Professor
4	Ms. R. Rajeswari	Assistant Professor
5	Dr. S. Lakshmi	Professor, Division of Transportation Engg. Dept. of Civil Engg. CEG.

The Convener of the Departmental Consultative Committee (DCC) welcomed the members and presented items in the agenda

* Geeva Chandana B (Roll No. 2017802006) M. Arch (Landscape) had gone to undergo exchange programme during III Semester July – December 2018 session at University of Tours, France as per Learning Agreement (copy attached herewith). However, on arrival in France she was informed that the Course UIT 071 "Spatial Planning Abroad" was not offered due to extraordinary circumstances and the coordinator had instructed her to undergo the course TU12 "Ecocity Development Models". She had sent a mail in this regard to the Faculty Advisor Ms. R.H. Rukkumany, Associate Professor in October 2018 (copy of mail attached herewith). On returning to India, she has given a request letter (copy attached herewith) to consider this course for equivalence. Upon examining the course content the DCC recommends that this

R.H.R.
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course may be considered equivalent to the course LN 7302 Professional Practice of Landscape Architecture.

A representation was received from Mr. S. Shanmuthanath, (Roll No. 2013802006) M. Arch (Landscape) for giving Grade Equivalence for the Exchange Programme undertaken by him during the III Semester July - December 2014 as per Learning Agreement (copy attached herewith). The DCC recommends that the Grade Equivalence for the exchange semester may be processed by the Class Committee of that session in that Semester - III Semester M. Arch (Landscape) July - December 2014 R2013

The convener presented the Draft Curriculum and Syllabus as finalized by the Syllabus Sub Committee for the B. Arch, M. Arch (General) and M. Arch (Landscape) to be followed from the academic year 2019 - 2020 under Reg. 2019 (CBCS). The Departmental Consultative Committee approved the draft version of the Curriculum and Syllabus to be placed before the Board of Studies of the Faculty of Architecture and Planning (University Departments) for their consideration.

On Leave

Dr. Raneer Vedamuthu

K.R. Sitalakshmi
4/4/19
Dr. K.R. Sitalakshmi

Absent

Dr. S.K. Rajasekaran

Dr. P. Meenakumari
04/04/2019
Dr. P. Meenakumari

B. Muthulakshmi
Ms. B. Muthulakshmi

R.H. Ravi

Ms. R. Rajeswari
4/4/19
Ms. R. Rajeswari

On Leave

Dr. V. Gowrisree

Dr. Sitalakshmi
4/4/19
Dr. Sitalakshmi

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